



809 Kirby St Suite 207 Lake Charles LA. 70601  
**Black Heritage Festival Exhibitor Agreement**

**Saturday, March 14, 2020 - 11:00 p.m. - 6:00 p.m.**

**BHF Use Only:**

Check No. \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Date Received: \_\_\_\_\_

**REGISTRATION INFORMATION**

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Contact Person \_\_\_\_\_

Phone \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Email: \_\_\_\_\_ Website \_\_\_\_\_

Facebook or Instagram Page Listed as \_\_\_\_\_

Product or Service Offered \_\_\_\_\_

**RATES**

Includes 2 festival passes

VENDOR	# OF BOOTHS	FEE
Non-Profit Organization		\$100
Small Business		\$125
Food Booth		\$200 (electricity included)
Food Truck		\$250 (electricity included)

**ADDITIONAL SERVICES**

	Price	Quantity	Total
Extra Table	\$25		\$
Electricity	\$25		\$
Extra Vendor Badges	\$5		\$

TOTAL PRICE: \$ \_\_\_\_\_

**Make Cashier Checks or Money Orders Payable to Black Heritage Festival.**

Must accompany submitted form.

**No refunds will be issued.**

**Note:** I have read, understand and accept the terms and conditions of this contract as final and binding. I agree to follow all rules and regulations set forth by the BHF. The signed contract constitutes a binding legal agreement. Please read Vendor Packet carefully and retain a copy for your records.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Deadline: Friday, February 28, 2020**

Vendor Packet 2020

## **Black Heritage Festival 2020 Vendor Information**

**When:** Saturday, March 14, 2020 11:00 pm – 6:00 pm

**Where:** Lake Charles Civic Center, 900 Lakeshore Dr. Lake Charles, LA 70602

**Rates:** See Vendor Agreement

### **Rate Includes**

- 2 Vendor badges
- 1 table (8 feet long)
- 2 chairs
- 10x10 exhibit area

(If using electricity, cords to be supplied by Vendor)

### **Credentials**

Upon check-in on March 14, 2020 each vendor will receive:

- 2 Vendor badges
- Booth Location

Vendors can purchase additional badges during check-in if necessary.

### **Set Up Times**

Saturday, March 14, 2020 from 7am-10am

### **Exhibitor Entrance Identification:**

Exhibitors must wear Vendor badges while in the festival. **Workers who must pass on their badge to another worker must leave the building.** If they wish to re-enter, they must purchase additional badges or an admission ticket at the BHF ticket booth. These rules also apply to children accompanied by parents who work booths. One badge will gain entry for one person. These rules will be strictly enforced.

Black Heritage Festival, 809 Kirby Suite 207 Lake Charles, LA 70601 337-515-5443

## Terms and Conditions

The terms and conditions outlined herein have been established for the mutual benefit and protection of all Exhibitors, Visitor, and Black Heritage Festival Organizers and may not be modified unless by writing signed by both parties. The exhibitor agrees to these terms and conditions as an integral part of this binding contract. Please read carefully to avoid any misunderstandings.

1. Exhibit Space: Distribution of exhibitor space will be assigned and priority given upon receipt of payment and agreement. All booth space assignments are at the sole discretion of BHF, however BHF will consider all requests of paid exhibitors.
2. Taxes: Exhibitors are responsible for any and all taxes and fees associated with their activities at the Festival.
3. Limitation on Liability: Exhibitor expressly releases BHF from any liability and waives a) any and all demands, claims, and causes of action in law or in equity, related to any defect, deficiency, failure or impairment of utilities or other facilities, including water, heating, electricity, ventilation, refrigeration, or other mechanical systems failure; b) the conduct, negligence or claims of any exhibitor or attendee; and c) any fire, flood, strike, terrorist attack, weather or other, force beyond control of BHF.
4. No Guarantee of Results: BHF does not warrant or guarantee any particular results of the Festival, nor does it guarantee a particular number of attendees or exhibitors.
5. Product/Service Exclusivity: Product/Service exclusivity is not guaranteed through this reservation; this also includes brand exclusivity.
6. Vendors agree to complete setup within allotted time and be setup by the time doors open. Vendors also agree to remain until the end of the event. We take our reputation and brand seriously and we hold ourselves and our vendors to a high standard. If you are not able or willing to remain setup until the end of the event, please bypass being a vendor until you're able to do so.
7. Indemnification: The Exhibitor hereby agrees to indemnify and hold harmless the Black Heritage Festival and its officers, directors, employees and agents from any financial liability or obligation incurred by the Exhibitor or from any injury or damage to the person or property of others which any exhibitor causes or contributes to causing while participating in any way in the festival. The exhibitor by signing this agreement, releases the Black Heritage Festival, its officers, directors and employees from any and all causes of actions, claims and damages of any kind or nature whatsoever arising from any injury, loss, damage, cost, accident, delay, irregularity, or expense arising out of or in any way connected with the performance or operation of the Black Heritage Festival.

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